

Clinical Coordinator

Are you searching for an academic environment where your nursing education knowledge, skill, and expertise will be used to contribute to the creation of a nationally recognized, single-purpose nursing college? Galen School of Nursing currently seeks a Clinical Coordinator to negotiate, arrange, and evaluate clinical experiences for all students enrolled in the Galen School nursing programs which positively support curriculum outcomes according to organizational mission and values.

Galen School of Nursing is an innovative institution of higher learning dedicated to nursing education and is one of the largest private nursing colleges in the United States. As a result, all of our resources are invested into the education of our students and the ongoing professional development of our faculty. Based in Louisville, Ky., with branch campuses in Cincinnati, San Antonio, and Tampa Bay, Galen is committed to ensuring institutional quality, providing a collaborative environment, and facilitating student success. Galen's board of directors includes nationally recognized leaders in nursing and education and a strong, collegial leadership team.

To learn more, visit galencollege.edu/careers, contact Human Resources at 502.410.6220 (fax: 877.737.9763) or e-mail hr@galencollege.edu.

Position Responsibilities:

1. Responsible for negotiating and arranging clinical experiences which meet the educational requirements for students in all nursing programs at Galen including clinical site development and evaluation, clinical scheduling, and clinical oversight in order to enhance nursing student experiences.
2. Establish and maintain relationships with representatives of the agencies in which students are placed to maintain a variety of clinical practice sites for students.
3. Research and recommend appropriate agencies that would meet the identified educational requirements for clinical experiences for nursing students.
4. Responsible for coordinating and implementing new clinical faculty orientation.
5. Conduct and review written evaluations of clinical placements to assess ability to meet educational needs in collaboration with theory and clinical instructors.
6. Conduct follow up evaluations of graduates placed in facilities six months post graduation.
7. Assist with clinical classes.

Position Requirements:

Licensure: Applicable state licensure.

Education: Minimum qualification of an MSN, or in progress, with nursing background and knowledge that includes an understanding of the educational objectives and experiences of student nurses, an understanding of the clinical practice of nursing,

knowledge of the diverse organizational environments in which nurses practice, and knowledge of the types of clinical sites needed to meet course content and objectives.

Special Qualifications: Three years of recent clinical experience, excellent organizational and problem solving skills, strong oral and written communication skills, ability to interpret learning experience needs of students and match them to the capabilities of clinical placement agencies, excellent interpersonal communication skills with the ability to be creative and innovative, and proficient computer skills in order to collect and analyze data.